

Minutes of the Finance Committee – 17 May 2011

A meeting of the Finance Committee of the City of Prairie du Chien was held on Tuesday May 17th 2011 at 6:30 PM in Conference Room #1 of City Hall. In the absence of Chairperson Kathleen Hein, City Administrator Aaron Kramer called the meeting to order.

1. CALL TO ORDER/ROLL CALL

Hein absent. ALSO PRESENT – Mayor Dave Hemmer

2. CERTIFICATION OF THE OPEN MEETING LAW AGENDA REQUIREMENTS

ACTION: To certify MOTION: Munson SECOND: Wayne VOTE: 4-0

3. APPROVAL – Minutes of the May 3rd 2011 meeting

ACTION: To approve MOTION: Wayne SECOND: Pintz VOTE: 4-0

4. APPROVAL – Claims

Pintz asked staff to look into why some purchases are being made at Ace Hardware in LaCrosse, and whether those purchases could be made locally. ACTION: To approve MOTION: Pintz SECOND: Munson VOTE: 4-0

5. DISCUSSION AND ACTION – Ordinance 2011-15 - Proposed Changes in City Bid/Purchasing Procedures

These changes raise the limits required for bid waiving and internal purchasing, and create a local preference margin of 2 percent on sealed bids. ACTION: To approve Ordinance 2011-15 MOTION: Riebe SECOND: Munson VOTE: 4-0

6. ADJOURNMENT (6:45 PM)

MOTION: Riebe SECOND: Pintz VOTE: 4-0

Submitted by City Administrator Aaron Kramer