

Minutes of the Finance Committee – 3 May 2011

A meeting of the Finance Committee of the City of Prairie du Chien was held on Tuesday May 3rd 2011 at 6:15 PM in Conference Room #2 of City Hall. Chairperson Kathleen Hein called the meeting to order.

1. CALL TO ORDER/ROLL CALL

All members present. ALSO PRESENT – Mayor Dave Hemmer, Co-Public Works Manager Terry Meyer

2. CERTIFICATION OF THE OPEN MEETING LAW AGENDA REQUIREMENTS

ACTION: To certify MOTION: Munson SECOND: Pintz VOTE: 5-0

3. APPROVAL – Minutes of the April 19th 2011 meeting

ACTION: To approve MOTION: Hein SECOND: Pintz VOTE: 5-0

4. APPROVAL – Claims

Discussion was held on the work being done by the City Assessor and the Building Inspector, with a request to discuss this matter further by the Personnel Committee. The City Administrator was also asked to review the Council's previous actions on contribution limits to the Cecil Smith ballfields.

ACTION: To approve the claims MOTION: Pintz SECOND: Munson VOTE: 5-0

5. DISCUSSION AND ACTION – Proposed Changes in City Bid/Purchasing Procedures

These changes would affect Ordinance 3.08, and would raise the limits required for bid waiving and internal purchasing. Staff provided a series of recommendations. ACTION: To direct staff to draft an ordinance raising the limits required for bid waiving and internal purchasing, and to include a local preference of two percent for the Council to consider in approving bids MOTION: Hein SECOND: Wayne VOTE: 4-1 (Pintz opposed)

6. DISCUSSION AND ACTION - City Banking Services

The City Administrator asked the item to be tabled.

7. APPROVAL OF BID – Sanitary Sewer Cured in Place Lining

ACTION: To accept the bid from Visu-Sewer Clean and Seal, Pewaukee, WI for \$24,400, with the funds to come from the Capital Budget (\$13,000) and the WWTP Budget (\$9,400) MOTION: Pintz SECOND: Riebe VOTE: 5-0

8. ADJOURNMENT (6:50 PM)

MOTION: Pintz SECOND: Hein VOTE: 5-0

Submitted by City Administrator Aaron Kramer