

Minutes of the Finance Committee – 6 April 2011

A meeting of the Finance Committee of the City of Prairie du Chien was held on Wednesday April 6th 2011 at 6:15 PM in Conference Room #2 of City Hall. Chairperson Kathleen Hein called the meeting to order.

1. CALL TO ORDER/ROLL CALL

Joe Ruskey absent. ALSO PRESENT – Alderman Frank Pintz, Mayor Dave Hemmer, City Planner Garth Frable

2. CERTIFICATION OF THE OPEN MEETING LAW AGENDA REQUIREMENTS

ACTION: To certify MOTION: Mueller SECOND: Finn VOTE: 4-0 (Ruskey absent)

3. APPROVAL – Minutes of the March 15th 2011 meeting

ACTION: To approve MOTION: Wayne SECOND: Finn VOTE: 4-0 (Ruskey absent)

4. APPROVAL – Claims

ACTION: To approve MOTION: Finn SECOND: Mueller VOTE: 4-0 (Ruskey absent)

5. BID APPROVAL - Aquatic Center Diving Boards

Bids for the two boards were opened last week. ACTION: To recommend awarding the bid (\$6,230) to Carrico Aquatic Resources, Oelwein, IA MOTION: Finn SECOND: Hein VOTE: 4-0 (Ruskey absent)

NOTE: Ruskey arrived at 6:28 PM

6. BID APPROVAL - East McLeod and Ohio Street Project

ACTION: To recommend awarding the bid to Iverson Construction, Kieler, WI, for \$80,106.
MOTION: Hein SECOND: Finn VOTE: 5-0

7. BID APPROVAL - South Michigan Street (Webster to Taylor)

The low bid was roughly \$75,000 more than what was budgeted for. Staff had three options for the committee to consider. ACTION: To approve doing the entire project, and cover the \$75,000 shortfall from four accounts: \$30,000 from the East McLeod Street (North Wacouta to North Michigan) project (2011-2013 Capital Budget), \$30,000 from the St. Feriole Island Riverwall (2011-2013 Capital Budget), \$7,294 from the Water Department General Fund and \$7,294 from the WWTP General Fund
MOTION: Hein SECOND: Ruskey VOTE: 5-0

8. BID APPROVAL – Urban Forestry Initiative Consultant

ACTION: To recommend approving the consultant proposal of Bluestem Forestry Consultant, Drummond, WI for \$22,000 MOTION: Hein SECOND: Finn VOTE: 5-0

9. DISCUSSION AND APPROVAL – Grading, Filling and Compacting Work on the Stratton Property

Staff requested the 3-quote requirement under city ordinance be waived as they have tried to contact several contractors without success. ACTION: To award the project to Prairie Sand and Gravel, for a price not to exceed \$5,000, to do the work on the downtown property, and for the work to be done by May 31st, and waive the requirement for three quotes MOTION: Finn SECOND: Wayne VOTE: 5-0

10. DISCUSSION AND APPROVAL – Purchase of minivan for taxi service

ACTION: To recommend the purchase of an ADA-compliant, seven-person lowered floor minivan for \$35,249, of which the city's share is \$5,680, the fund to come from the Capital Budget MOTION: Ruskey SECOND: Wayne VOTE: 5-0

11. DISCUSSION AND ACTION – Resolution 2011-15 (WRITING OFF UNCOLLECTIBLE ACCOUNTS RECEIVABLES)

ACTION: To approve Resolution 2011-15 MOTION: Finn SECOND: Mueller VOTE: 5-0

12. ADJOURNMENT (6:50 PM)

MOTION: Finn SECOND: Mueller VOTE: 5-0

Submitted by City Administrator Aaron Kramer