

Minutes of the Personnel, License and Insurance Committee – 17 January 2011

A meeting of the Personnel, License and Insurance Committee of the City of Prairie du Chien was held on Monday January 17th 2011 at 6:15 PM in Conference Room #2 of City Hall. Chairperson Linda Munson called the meeting to order.

1. CALL TO ORDER/ROLL CALL

Jaaren Riebe was absent. Also in attendance – Mayor Dave Hemmer

2. CERTIFICATION OF THE OPEN MEETING LAW AGENDA REQUIREMENTS

ACTION: To certify MOTION: Ames SECOND: Hein VOTE: 4-0 (Riebe absent)

3. APPROVAL – Minutes of the January 4th 2011 meeting

ACTION: To approve MOTION: Hein SECOND: Ames VOTE: 4-0 (Riebe absent)

NOTE: The following items were all discussed as one item

4. DISCUSSION AND ACTION – Proposed Vending License Ordinance

5. DISCUSSION AND ACTION – Proposed Flea Market License

6. DISCUSSION AND ACTION – Proposed Special Events/Parade License

7. DISCUSSION AND ACTION – Proposed Street Closure/Party Permit

Considerable discussion was held with the following changes to the proposed ordinances:

1 - Under Section 12.13 (Antique and Coin Dealers), change the age under Section 4 from 16 to 18, and remove the following language – “without the consent in writing of the parent or guardian of such person.”

2 – Under Section 12.32 (Peddlers, Canvassers and Transient Merchants), eliminate Section 5 (Investigation Fee), remove “Exempt” from the title of Section 6 (Religious and Charitable Organizations Exempt), removes the sentence “If the Chief of Police deems no investigation necessary, the fee accompanying the application shall be returned to the applicant” from Section 7 (Investigation and Issuance)

3 – Under Section 12.33 (Flea Market License), remove “pawnbroker” from Section 5 (License Period)

4 – Under Section 12.31 (Special Events/Parade Permit), change Section 5 (Fee) to read: The license fee shall be \$25. Also remove the language “provided that upon notification to the Chief of Police, a parade on sidewalks and footways, in which persons move not more than two abreast and which does not substantially hinder normal use of the sidewalk or footway and conforms with traffic control devices and other traffic regulations, may be conducted without a permit” from Section 1 (Permit Required) and place it in Section 3 (Permit Not Required) as the following: A parade on sidewalks and footways, in which persons move not more than two abreast and which does not substantially hinder normal use of the sidewalk or footway and conforms with traffic control devices and other traffic regulations, may be conducted without a permit, provided that notification of the event prior to its occurrence is provided to the Chief of Police, who must agree that the event meets the standards of this clause.

5 – Under Section 12.34 (Street Party/Closure Permit), remove Section 3(c) dealing with noise issues and add the work “block” to the end of Section 4 (Limit)

ACTION: To send the Ordinances to the Council with the aforementioned changes MOTION: Ames SECOND: Titlbach VOTE: 4-0 (Riebe absent)

8. ADJOURN (7:10 PM)

MOTION: Titlbach SECOND: Hein VOTE: 4-0 (Riebe absent)

Submitted by City Administrator Aaron Kramer