

## **Minutes of the Personnel Committee – 4 January 2011**

A meeting of the Personnel, License and Insurance Committee of the City of Prairie du Chien was held on Tuesday January 4<sup>th</sup> 2011 at 6:00 PM in Conference Room #2 of City Hall. Chairperson Linda Munson called the meeting to order.

### **1. CALL TO ORDER/ROLL CALL**

Judeen Ames was absent. Also in attendance – Mayor Dave Hemmer

### **2. CERTIFICATION OF THE OPEN MEETING LAW AGENDA REQUIREMENTS**

ACTION: To certify MOTION: Hein SECOND: Titlbach VOTE: 4-0 (Ames absent)

### **3. APPROVAL – Minutes of the December 21st 2010 meeting**

ACTION: To approve MOTION: Hein SECOND: Riebe VOTE: 4-0 (Ames absent)

### **4. DISCUSSION AND ACTION – Proposed Changes to Vending License Ordinances**

### **5. DISCUSSION AND ACTION – Proposed Flea Market License**

### **6. DISCUSSION AND ACTION – Proposed Parade License**

A memo from the City Administrator outlining a possible change to the current city ordinances, which combines two current licenses, Food and Merchandise Vending and Transient Merchants, and creates a Flea Market License and a Parade License, was discussed. All three agenda items were discussed concurrently. The Committee decided they wanted to charge religious and charitable organizations a minimum of \$10 for a license, versus the no charge which had been proposed. They also wanted to remove a clause in the proposed Flea Market License which required secondhand article dealers to deliver a record of sales to the flea market license holder. The Committee wanted to reduce the proposed charge for a parade permit from \$50 to \$0, but include language which would allow the city to bill back to a parade organizer a fee to cover the city's costs, not to exceed \$50. The Committee also requested that the staff explore a possible ordinance governing requests for street closures. ACTION: To direct the staff to make the recommended changes, and return to the Committee a series of proposed ordinance changes MOTION: Hein SECOND: Riebe VOTE: 4-0 (Ames absent)

### **7. ADJOURN (6:50 PM)**

MOTION: Riebe SECOND: Titlbach VOTE: 4-0 (Ames absent)

Submitted by City Administrator Aaron Kramer