



CITY OF PRAIRIE DU CHIEN

Municipal Offices

214 East Blackhawk Avenue - PO Box 324
Prairie du Chien, WI 53821
Phone: (608) 326-6406 Fax: (608) 326-8182

MEETING NOTICE – PERSONNEL, LICENSE AND INSURANCE COMMITTEE Tuesday June 8th 2010 - 5:00 P.M. – Conference Room #2 – City Hall

Notice is hereby given according to State Statutes that the **PERSONNEL, LICENSE AND INSURANCE COMMITTEE** of the City of Prairie du Chien will hold a meeting on **Tuesday June 8th 2010 at 5:00 P.M.** in Conference Room #2 at City Hall.

ITEMS TO BE DISCUSSED AND ACTED UPON:

1. Call to order/Roll Call
2. Certification of the open meeting law agenda requirements.
3. Approval of Minutes of May 17th 2010
4. DISCUSSION AND ACTION – Evaluation Form for City Administrator (NOTE: The Committee is scheduled to do a 6-month evaluation of the City Administrator in July. A proposed form to conduct such a review will be discussed.)
5. DISCUSSION AND ACTION – Evaluation Date for the City Administrator and City Attorney (NOTE: Two possible dates for the evaluation at July 1st and July 19th.)
6. DISCUSSION AND ACTION – Evaluation Forms for All City Employees (NOTE: A revised evaluation form to do employee reviews later this year will be reviewed and discussed.)
7. DISCUSSION AND ACTION – Union Agreement Regarding Acting Police Chief Chad Abram (NOTE: The union has drafted a memo regarding the appointment of an acting police chief.)
8. CLOSED SESSION under Wisconsin State Statute 19.85 (1) (c) considering employment...of any public employee over which the governmental body has jurisdiction or exercises responsibility, namely contracts with three employees.
9. RECONVENE into open session
10. ACTION from closed session
11. Adjourn

Linda Munson, Chairperson

PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested - emailed

By _____
Aaron Kramer, City Administrator - Date: June 4th 2010

